

# INFORMATION TECHNOLOGY ADVISORY BOARD

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**DATE AND TIME:** October 26, 2022, 1:00 p.m.

**LOCATIONS:** Nevada State Library & Archives Grant Sawyer Building  
100 N Stewart Street 555 E. Washington Avenue  
Room 110 Room 1400  
Carson City, Nevada 89701 Las Vegas, Nevada 89101

## MINUTES

### 1. OPEN MEETING LAW TRAINING (for discussion only) – SDAG Homa Woodrum

Open meeting law training was presented by SDAG Homa Woodrum before the meeting was called to order, to await reaching a quorum. She went over the different options of having meetings in person vs. remote participation and what the requirements would be for the board regarding those options for the public's participation.

### 2. CALL TO ORDER and ROLL CALL

Chair Jeramie Brown called the meeting to order at 1:37pm and then did roll call.

### Members Present

- Chair Jeramie Brown – In Person
- Vice Chair Laura Freed - Virtual
- Senator Moises Denis - Virtual
- Mr. Hillery Pichon - Virtual
- Assemblywoman Teresa Benitez-Thompson - Virtual
- Deputy Administrator Sandra Ruybalid - Virtual

### 3. PUBLIC COMMENTS (*for discussion only*)

State Chief Information Officer (CIO)/EITS Administrator Timothy Galluzi recognized Mr. Les Ottolenghi (who relocated out state), Assemblywoman Teresa Benitez-Thompson, and Senator Moises Denis for their service to the State of Nevada and ITAB.

### 4. APPROVAL OF MINUTES (*for possible action*) – Chair Jeramie Brown

Vice Chair Laura Freed moved to approve the August 10, 2022 minutes. Senator Moises Denis seconded the motion. The motion passed.

5. LEGISLATIVE RECOMMENDATIONS (*for possible action*) – SDAG Homa Woodrum

SDAG Homa Woodrum provided Legislative history on the board and included proposed changes while keeping the spirit of the board. These changes would include more flexibility with a quorum as well as adjusting the budgetary language to allow more support from the board.

CIO/EITS Administrator Timothy Galluzi explained that with the current way the NRS is written, if the board had recommendations after the approval of the budget it would have to go back to the Legislature but it would be more appropriate to have the board submit recommendations within the six months leading up to agency submit. With the information provided Chair Brown motioned to draft a letter of support for changes to NRS 242 consistent with meeting materials provided, Assemblywoman Benitez-Thompson seconded the motion. The motion passed.

6. PLANNING STAGES OF ENHANCEMENTS (*for discussion only*) – State Chief Information Officer and EITS Administrator Timothy Galluzi

CIO/EITS Administrator Timothy Galluzi gave an overview of the EITS divisions process for enhancements. He stated that EITS started at the pre strategic level by holding strategic planning workshops where they developed their vision, mission, and priorities. Next the Unit Chiefs started looking at where the gaps and needs were. They made sure that every one of the gaps and needs were investment points to one of the strategic priorities. Later, they collected the technology investment notifications (TINs) from all the executive branch agencies that were looking to invest in technology during this upcoming budget build. During this process the Chiefs were looking for capacity issues and if there were trends that were moving in one direction or the next throughout the executive branch which allowed EITS to respond to certain needs. For example, if there's a massive push for cloud, EITS needs to ensure that they have the security tools necessary to protect the state of Nevada's data as it's moving into that cloud environment. They also wanted to ensure that they were investing in technologies, services and platforms that enable greater resiliency. With getting through the pandemic they seen how much resiliency really mattered with keeping state governments moving forward and taking things such as Office 365 and Microsoft Teams to the next level. After looking at all of this they effectively put together a list of enhancements, did white papers and submitted them up to the department for review. After the departmental level review, they were submitted to the Governor's Finance Office for further processing.

7. EITS RESOURCES (*for possible action*) – Chair Jeramie Brown

Interim Division of Human Resource Management Administrator Mandee Bowsmith discussed how the state is looking to address compensation, recruitment, retention, and internal training. She stated that the state of Nevada has contracted with a consulting Group called Simmons Group out of Las Vegas. This group has been asked to come in and help with identifying (from a third-party perspective), barriers to entry with respect to NC284, how they can update, innovate, and modernize their processes with respect to the state personnel system and creating a way to

bring employees into an open competitive environment. She also covered the EITS vacancy rate which is at 21.47%. She shared information on her screen which was updated on the ITAB website posting as additional meeting materials within the required time provided by Open Meeting Law. With the information provided by Mandee Bowsmith, Senator Denis Moises motioned for the board to create a letter of support to the Governor's office for changes to compensation regarding IT positions. Vice Chair Laura Freed seconded this motion. The motion passed.

SDAG Woodrum let Chair Brown know that he has the option to write the letters as Chair and then include the copies in the agenda packet at the next quarterly meeting showing the letter that did go out and this would allow the letters to be sent in a timely manner while the board works on gaining a quorum for future meetings.

#### 8. PUBLIC COMMENTS *(for discussion only)*

Senator Moises Denis and Assemblywoman Teresa Benitez-Thompson thanked the board and stated that it has been an honor to serve on the board.

#### 9. ADJOURNMENT

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