

**Technical requirements for accessing the Technical Investment Notification (TIN) site**

- Please work with your agency technical support group to make sure the following requirements are in place for agency users needing access to the TIN web site.
- EITS Technical Support Contact Information: 'EITS - Help' <eitshelp@admin.nv.gov>

TIN Technical Requirements	
Browser/Form	Notes
Internet Explorer 11	Please make sure Internet Explorer (IE) is installed on machines that need to access the TIN submission site. The site has only been tested with IE 11; yet there are reports that Chrome also works.
<b>32-bit</b> InfoPath 2010 or 2013 must be installed on machines that need to access the TIN submission site.	<ul style="list-style-type: none"> <li>• Office 2013 and previous versions include InfoPath. InfoPath must be activated.</li> <li>• Office 2016 does not include InfoPath. A standalone version of InfoPath 2013 must be installed.</li> </ul>
User Account	Notes
<p>Please request user access to the TIN site via the EITS Help Desk.</p> <ul style="list-style-type: none"> <li>• If an agency has an EITS email account, please communicate the account name so it can be granted access to the TIN site.</li> <li>• If an agency does not use EITS email, please request a new account for the TIN site.</li> </ul>	<p>For agencies that need a new account created for the TIN site, that account's password can be managed (changed) here:</p> <p><a href="https://passadmin.state.nv.us">https://passadmin.state.nv.us</a></p>

## Internet Explorer Configuration Tips

Use **http://** rather than **https://** as your prefix in the address (<http://nvsp.nv.gov/tin/sub>).

- Add <http://nvsp.nv.gov> to your local intranet zone in IE
  - Select Tools-Internet Options from the pull down menu in IE
  - Click the Security tab
  - Click Local Intranet to select it
  - Click the Sites button
  - Click the Advanced button
  - Add the site below (see the screen shot below) by typing it into the textbox and clicking the Add button

