Option Fields – Force Selection (No Default Chosen)

The CMS will not allow an option box to be blank. However, you can choose to display "Select" as the default as shown below.

Next to the option box, click on the CHOICES FIELD ICON.

Click here

When the CHOICES FIELD dialog box opens under the ALLOW SECTION, check FIRST ITEM IS NOT A VALID SELECTION. Then review the selections under ITEM LIST. You will see only one item checked. That is the current default.

Check this

Choices Field ✕

General   Validation   Data Style

Descriptive Name: EventAppearanceType

Field Name: EventAppearanceType

Tool Tip Text: EventAppearanceType

List: (Custom) ▾

Allow Selection
- ◉ Only one
- ◯ More than one
- ☑ A selection is required
- ☑ First item is not a valid selection

Appearance
- ◯ Vertical List
- ◯ Horizontal List
- ◯ List Box
- ◉ Drop List

Item List

Selected	Display Text	Value	Disabled
☐	(Select)		☐
☑	Attend only	Attend only	☐
☐	Keynote speaker	Keynote speaker	
☐	Welcome	Welcome	

Click here to uncheck the box and remove the default selection

OK   Cancel

Choices Field ✕

General   Validation   Data Style

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- ◯ Horizontal List
- ◯ List Box
- ◉ Drop List

Item List

Selected	Display Text	Value	Disabled
☑	(Select)		☐
☐	Attend only	Attend only	☐
☐	Keynote speaker	Keynote speaker	☐
☐	Welcome	Welcome	☐

OK   Cancel   **Click here to make this the new default**