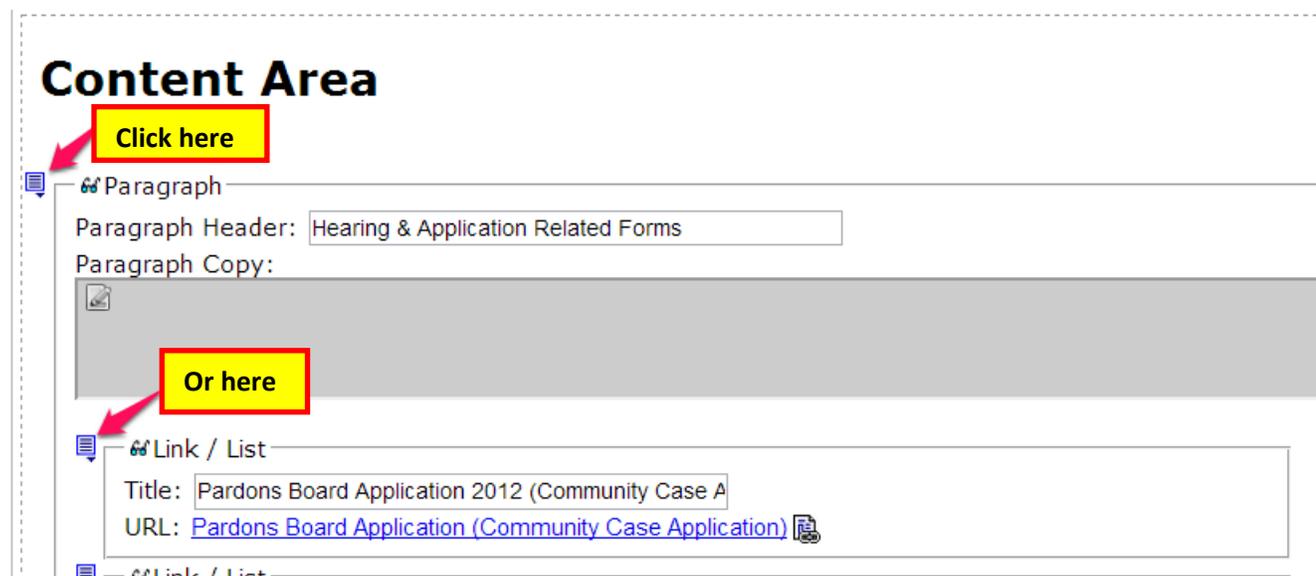


Ektron Website Quick Reference

Deleting Content in a Smart Form

Open the smart form you want to delete content in. Click the icon to the left of the block you want to delete.



Choose the REMOVE option from the drop-down menu.



Go to each of the websites pages that the document or image you deleted were on and remove any links to documents. Then, in your browser go to each page and in the staging environment to verify the links and document or image have been removed.



Click on the refresh button to verify the deleted document and links are no longer on each website page.

NOTE: If you were having trouble seeing your changes, you should see your changes now in the staging environment for your site.

If not, please try viewing your changes in another browser, on another computer or on a mobile device if that is an option. Clear your browser cache. If that still doesn't help, please contact your Agency's PC/LAN Tech for assistance.