Ektron Website Quick Reference
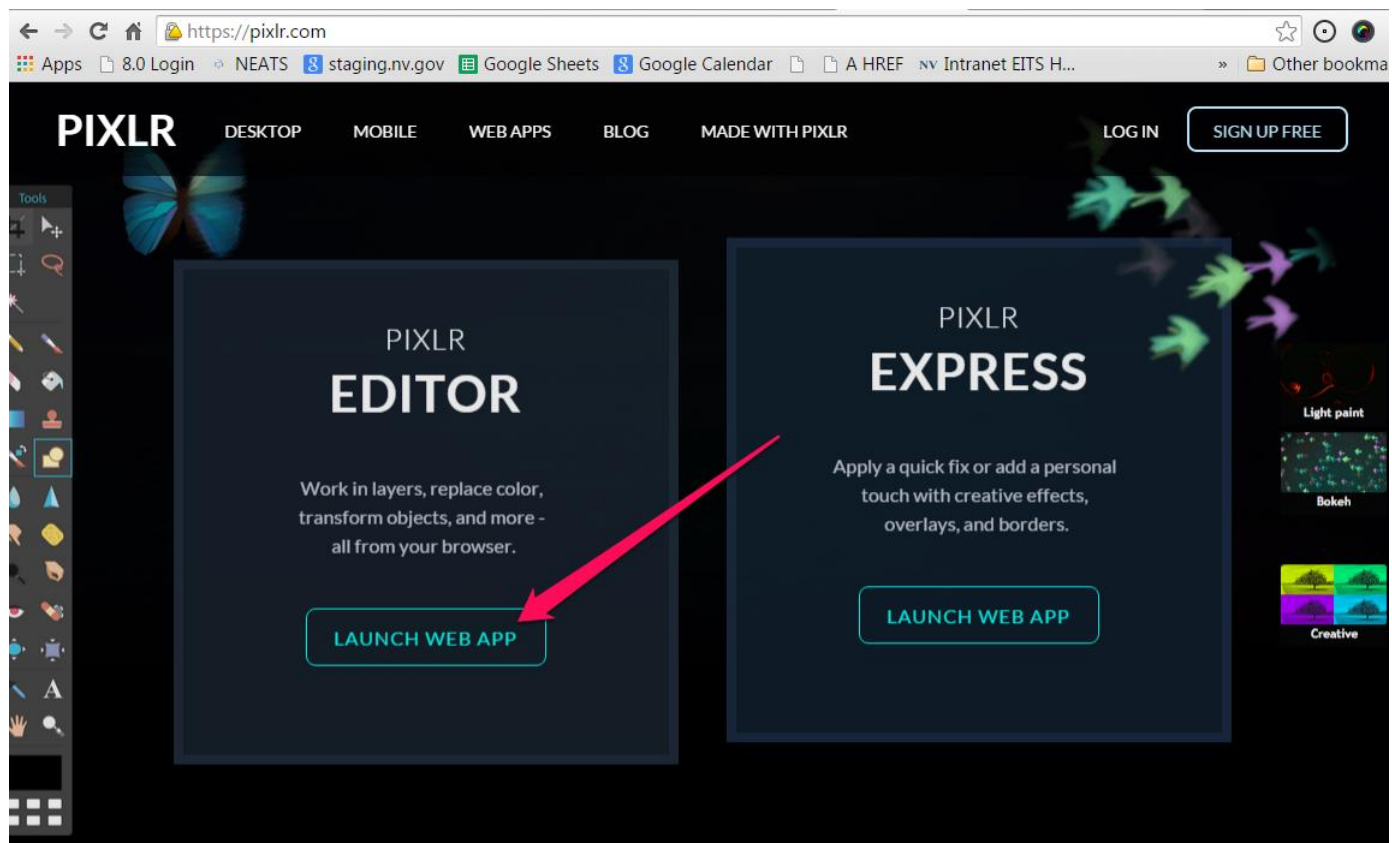
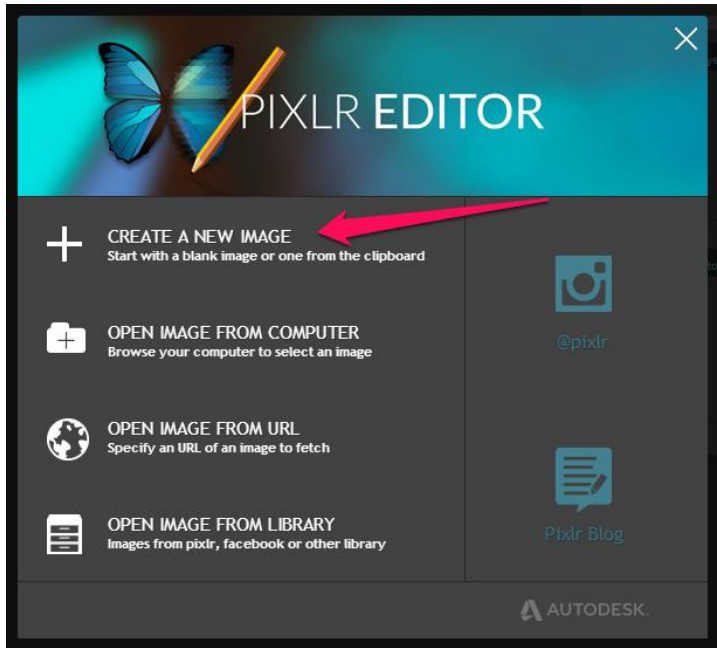## Resizing Images using the PIXLR Editor http://pixlr.com

Overview

PIXLIR is a cloud-based set of image tools and utilities, including a photo editor that is similar to Adobe Photoshop. A tutorial is available at https://support.pixlr.com/hc/en-us/sections/200581900-Pixlr-Editor. There are also paid versions of the software with additional features available for a small monthly or yearly fee.
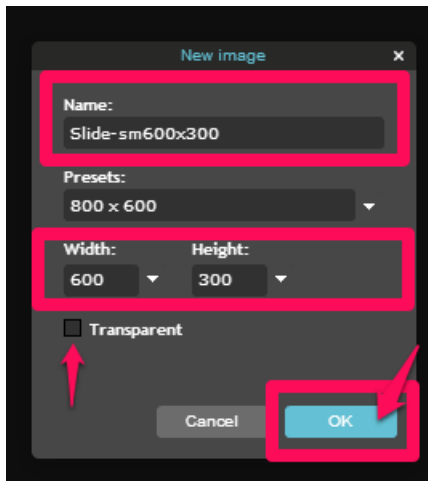
Procedure for Resizing Images Using PIXLR

1. **Open a web browser and go to https://pixlr.com/ and scroll down until you see the PIXLR Editor and click on the *Launch Web App*.**
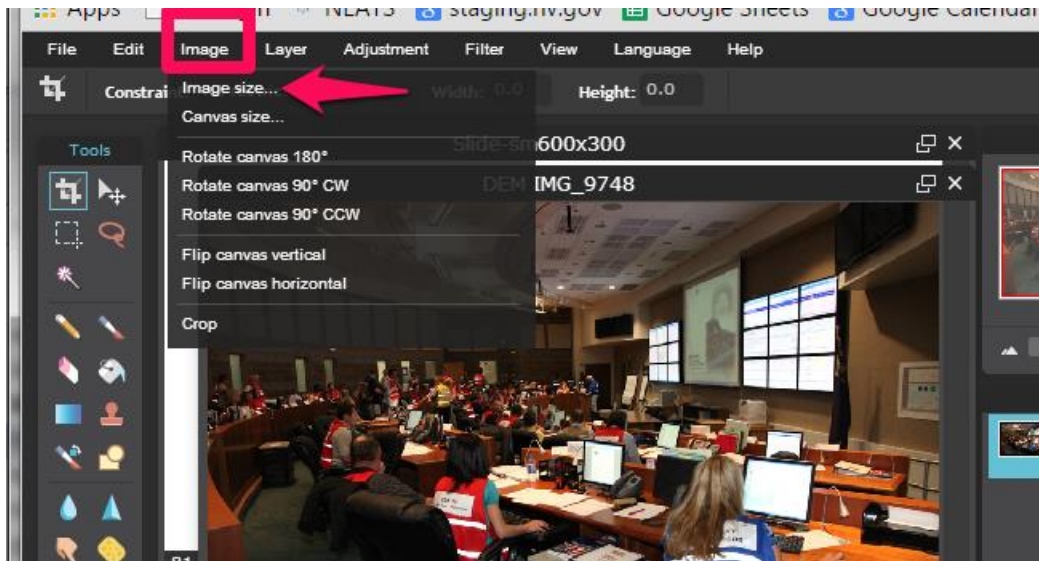
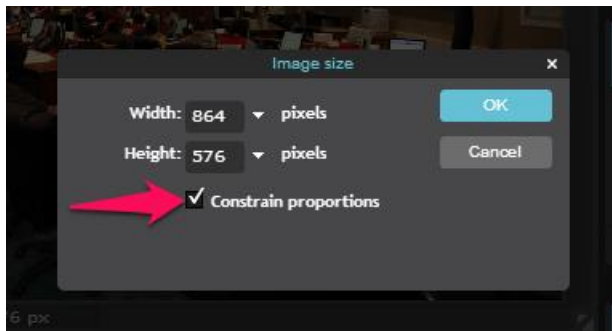2. **Click on the *Create a New Image* the exact size you want.**

3. **Name the new image, and set the width & height to the exact number of pixels you want, and then click the *Transparent* check box if you don't want the image to have a background and then click *OK*. In the example below, we are creating an image block for site using the small slide template 600 x 300 pixels.**
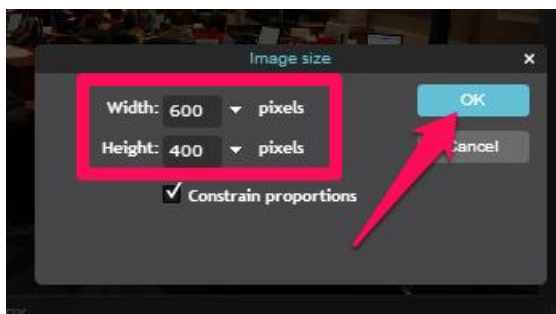
4. **Next, open the image you want to size. Click on the *Image* tab and select *Image Size.***
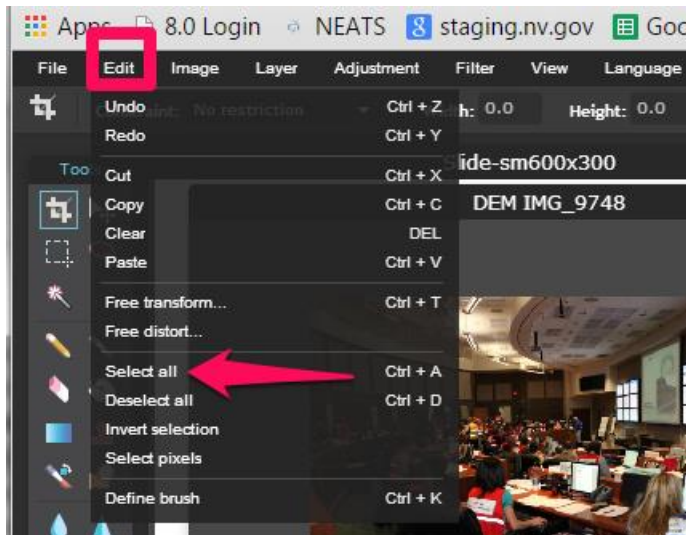

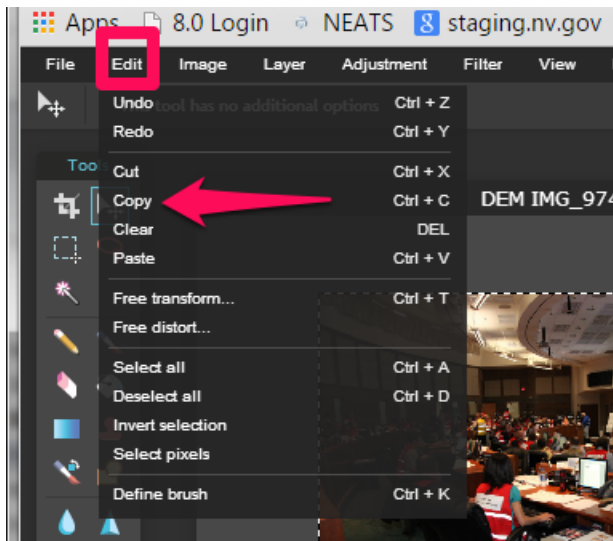**5.** **Make sure *Constrain proportions* is checked**

6. **Change either the width or the height to the exact measure you need, and click *OK*. In the example below we changed the width from 864 to 600 and the height became 400.**

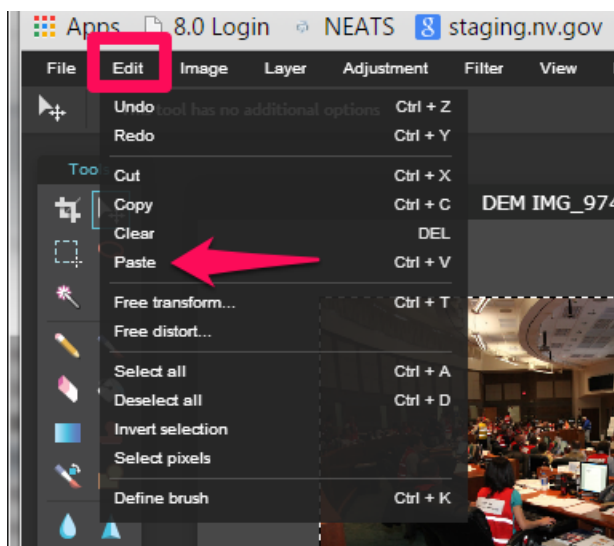7. **Click on the *Edit* menu and click on *Select All***

8. **Go back to the Edit Menu and Click on Copy.**

9. **Click on the blank slide you created in step 3.**

10. **Click on the *Edit* menu and select *Paste* from the drop-down menu.**

11. **Move the photo around until you are happy with how it displays, and go to the *File* menu and select *Save.***

Use the **Adding a new image/photo procedure** to upload the image to Ektron.